# **Zoom Video Conferencing**

Zoom is a cloud-based platform for video conferencing, mobile collaboration, and online meetings.

Zoom's web-based conferencing uses video and audio and allows collaboration between MacOS, Windows, iOS and Android mobile devices. Additionally, Zoom can be used with conventional phone lines to join meetings as well.

## **Key Features**

- Video, audio and screen sharing
- Phone line support. International numbers available.
- Traditional videoconferencing systems (Cisco & Polycom) systems support
- Large meeting support for up to 500 concurrent participants
- Chat, whiteboard, polling functionality available
- Same features and functionality available on both laptops/desktops (Windows and Mac) and mobile device apps (iOS and Android)

#### Cost

1 Zoom Account- \$17/month, \$204/annual

#### **Zoom Account**

To obtain a Zoom account, please submit a request on our internal website:

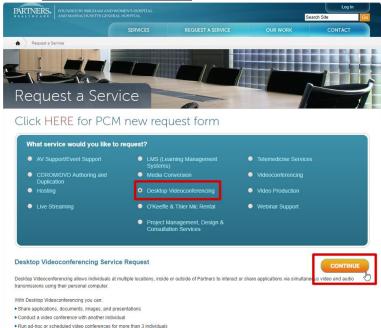
http://pcm.partners.org/request-a-service.aspx

Select 'Desktop Videoconferencing' and complete the request form. **More detailed instructions are on the next page.** 

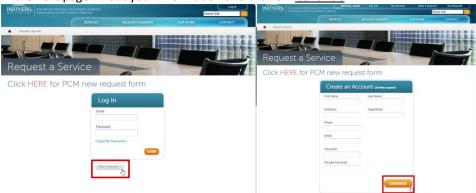
\*Please let us know if you are planning on using Zoom for clinical purposes or if Protected Health Information (PHI) will be discussed during your meetings\*

### **Website Instructions**

1. Select 'Desktop Videoconferencing' and click on continue.



2. Once in the next page, if you have never used our site before, please click on the 'New Customer' button. In the next page fill out your information and click on 'Continue'.



3. Please fill out the form in the next page. Under 'Project Description', please provide the email address you would like the zoom account to be associated with along with a brief summary of your use case. Click 'Submit Request' to finish the request.

